Webmail.transformationsllc.net

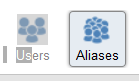
Username: [admin@transformationsllc.net](mailto:admin@transformationsllc.net)

Password: \*\*\*\*\*\*\*\*

To add an email account:

Click on account in top toolbar

In drop down box click on Account Administration

Click on Users icon 

On the left side tool bar click on Add New User

Enter the desired email address/ first initial [lastname@transformationsllc.net](mailto:lastname@transformationsllc.net)

Enter required fields marked with the red astrik

This is the Full Name and Password

Scroll to the bottom of the page and click Create User

The recipient of the email account can complete the security questions

Send the provider with the email address and the password.