



## Initial Provider Data Form

*For Credentialing Purposes – Group and Solo providers only.*

*(Not needed for Facility based clinicians.)*

To begin the credentialing process, please complete **all** required information on this form.

**\*\*An email address is required**

*All MA providers treating Medicaid members 21 and under, must provide CANS certification number.*

<u>Date</u>	<u>Group/Solo Name:</u>		<u>**Email Address:</u>	
<u>Last Name:</u>		<u>First Name:</u>	<u>Middle Initial:</u>	
<u>DOB:</u>	<u>Social Security #:</u>	<u>Tax ID:</u>	<u>Office Phone:</u>	<u>Office Fax:</u>
<u>Office Street Address:</u>			<u>Suite:</u>	
<u>City:</u>	<u>State:</u>	<u>County:</u>	<u>Zip:</u>	
<u>License type:</u> (MD, LICSW, CSW, PHD, LMHC, etc.):		<u>CANS #:</u> MA only	<u>License #:</u>	
<u>Are you Board Certified?</u> Yes No		<u>If yes, Board Name:</u>		
<u>Are you registered with CAQH?</u> Yes No		<u>If yes, CAQH Provider ID:</u>		
<u>Contact Person:</u>		<u>Contact #:</u>		

*Note: Using the CAQH Universal Credentialing DataSource does not grant participation or constitute applying for participation.*

**Please mail complete information packet, including signed Contracts**

**Attention: Credentialing**

Beacon Health Strategies  
500 Unicorn Park Drive Suite 401  
Woburn, MA 01801



# Beacon Health Strategies

## Provider Directory Questionnaire for Disability Competency

### Page 1: SITE INFORMATION

*Please provide all of the following information for each location.  
(Attach extra sheets if necessary.)*

<b>Date:</b>				<b>Beacon Provider ID #:</b>			
<b>Provider Name:</b>				<b>Corporate Name:</b>			
<b>Federal Tax Identification Number:</b> <small>(Please attach a W-9 tax form indicating practice's legal name and tax identification number)</small>				<b>Site NPI #:</b>			
<b>Site Address:</b>				<b>City/State/Zip:</b>			
<b>Phone Number:</b>				<b>Fax Number:</b>			
<b>Email Address:</b>				<b>TTY Number:</b>			
<b>Hours:</b>							
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>	
<b>Billing Address:</b>			<b>Billing Phone:</b>		<b>Billing Fax:</b>		
Currently accepting New Patients? <b>Yes</b> <b>No</b>			Medicare Licensed? <b>Yes</b> <b>No</b>				
			Medicare #:				
Accessible by Public Transportation? <b>Yes</b> <b>No</b>			Handicapped Accessible? <b>Yes</b> <b>No</b>				
Do you treat: <b>Individuals? Yes</b> <b>No</b>			<b>Families? Yes</b> <b>No</b>		<b>Couples? Yes</b> <b>No</b>		
<i>Please indicate the date of next available opening for:</i>		<b>Adult</b>		<b>Adolescent</b>		<b>Child</b>	
Intake Appointment							
Urgent Visit							
Medication Evaluation/Mgmt.							
Please indicate services provided to each of the following:							
<b>Adult</b>		<b>Geriatric</b>		<b>Adolescent</b>		<b>Child</b>	
therapy    meds		therapy    meds		therapy    meds		therapy    meds	
<b>Executive Director Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Mental Health Program Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Substance Abuse Program Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Claims/Billing Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Credentialing Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Contracting Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Intake Coordinator Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Office Manager Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Drug/Patient Safety Contact Name/Address:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Contact Name/Address for Authorization Letters:</b>				<b>Email Address/Phone/Fax:</b>			
<b>Authorization Letter</b>				<b>Mailing Address:</b>			
<b>Email:</b>				<b>Phone/Fax:</b>			
				 (Should Authorization letters go to this fax? <b>Yes</b> <b>No</b> )			



# Beacon Health Strategies/Chartered Health Plan

## Provider Directory Questionnaire for Disability Competency

### Page 2: SITE-SPECIFIC ACCOMMODATIONS

*Please provide the following additional information for each Beacon in-network location. (Attach extra sheets if necessary.) This information will be made available to members for referral purposes.*

<b>Provider Name:</b>	
<b>Site Name:</b>	
<b>Alternate Site Address (if different location is used just for handicapped access, indicate name, proximity, address and address, e.g., VFW, across the street, 18 Main St.):</b>	<b>City/State/Zip:</b>

***Check all that apply in the boxes below:***

<div style="background-color: yellow; padding: 2px;"><b>Professional Experience &amp; Capabilities:</b></div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Cultural Diversity</b></div> <div style="margin-top: 5px;"># of staff _____</div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Disabled Populations</b></div> <div style="margin-top: 5px;"># of staff _____</div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Domestic Violence</b></div> <div style="margin-top: 5px;"># of staff _____</div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Dual Diagnosis (mental health/substance abuse)</b></div> <div style="margin-top: 5px;"># of staff _____</div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Home Visits</b></div> <div style="margin-top: 5px;"># of staff _____</div> <div style="background-color: yellow; padding: 2px; margin-top: 10px;"><b>Sexual Abuse</b></div> <div style="margin-top: 5px;"># of staff _____</div>	<div style="background-color: #f2f2f2; padding: 2px;"><b>Physical Accessibility:</b></div> <div style="padding: 2px;">Wheelchair accessible public transit routes</div> <div style="padding: 2px;">Designated handicapped parking</div> <div style="padding: 2px;">Passenger pick-up and drop-off zone</div> <div style="padding: 2px;">Home Visiting</div> <div style="padding: 2px;">Building access ramp</div> <div style="padding: 2px;">Walkway free of stairs and obstacles</div> <div style="padding: 2px;">Wheelchair accessible office entrance / reception area</div> <div style="padding: 2px;">Wheelchair accessible treatment space</div> <div style="padding: 2px;">Wheelchair accessible lavatory</div> <div style="padding: 2px;">All services available on ground level</div> <div style="padding: 2px;">Elevator / Lift</div> <div style="padding: 2px;">Staff experienced with wheelchair transfer techniques</div> <div style="background-color: #f2f2f2; padding: 2px; margin-top: 10px;"><b>Communication &amp; Scheduling:</b></div> <div style="padding: 2px;">TTY/ TDD (Telephone Typewriter/ Telephone Device for the Deaf)</div> <div style="padding: 2px;">Flexible appointment times, including evenings and/or weekends</div> <div style="padding: 2px;">Patient information in Braille</div> <div style="padding: 2px;">Patient information in large print</div> <div style="padding: 2px; background-color: yellow;">Staff fluent in American Sign Language (# of staff _____)</div> <div style="padding: 2px; background-color: yellow;">Staff fluent in languages other than English (# of staff _____)</div> <div style="background-color: #f2f2f2; padding: 2px; margin-top: 10px;"><b>After-Hours Accessibility:</b></div> <div style="padding: 2px;">Answering service with one or more clinicians on call 24 x 7</div> <div style="padding: 2px;">Beeper/direct number given to members to reach clinician on-call 24 x 7</div> <div style="padding: 2px;">Other (specify):</div>
---	--

Attach Extra Sheets if Needed.



# Beacon Health Strategies Provider Directory Questionnaire CLINICIAN INFORMATION FORM

*Please copy and complete this entire form for each clinician.*

<b>Facility Name:</b>				Facility Beacon ID#:	
<b>Address:</b>			<b>Tax ID:</b>	Accepting new referrals? <b>Yes</b> No	
<b>Clinician First:</b>		<b>Clinician Last:</b>		<b>Middle Initial:</b>	
<b>Gender:</b> Male Female	<b>Date of Birth:</b>	<b>Clinician License #:</b>		<b>Clinician NPI #:</b>	
<b>Medicaid ID#:</b>		<b>Medicare#:</b>		<b>Taxonomy:</b>	
<b>CANS (MA Only):</b>					
<b>Licensure:</b>					
MD	PHD	CSAC	LCSW	LICSW	RN
DO	LMFT	PSYD	CADAC	MSNCS	RNCS / CNS
LMHC	LMSW	NP	LPC	Other (specify):	
<b>Ethnicity:</b>					
African American		Asian		Caucasian	
Latino / Hispanic		Native American		Other (specify):	
<b>Language(s):</b>					
American Sign Language		Cambodian		English	
Haitian Creole		Laotian		Portuguese	
Spanish		Vietnamese		Other (specify)	

**Specialties:** Please indicate top 10 areas of expertise. **Shaded** specialties require submission of attached **Specialty Verification Form**. To qualify as “disability competent” in RI, at least one asterisked (\*) specialty must be checked.

<b>Abuse (Physical)</b>	Cultural Diversity*	Methadone
<b>Abuse (Sexual) *</b>	DBT ( <b>Please include certification</b> )	Mood Disorders
Acupuncture Detoxification	Depression	<b>Neuropsychological Testing</b>
Addiction Psychiatry	DID/MPD	OCD
<b>Addictions/ Substance Abuse</b>	Disabilities – Developmental / MR *	Pastoral Counseling
ADHD	Disabilities – Hearing Impaired *	Personality Disorders
Adolescents	Disabilities – Learning *	<b>Post Partum Depression</b>
Adoption	Disabilities – Physical *	Psychiatry & Neurology
Adult	Disabilities – Visually Impaired *	Psychiatry
Affective Disorders	<b>Domestic Violence *</b>	<b>Psychological Testing</b>
Alzheimer/Dementia	Dual Diagnosis (MH/SA) *	Psychology
Ambulatory Detoxification	EAP	Psychopharmacology
Anger Management	<b>Eating Disorder</b>	Psychotherapy
Anxiety Disorder	ECT	Psychotic Disorders
Applied Behavioral Analysis	EMDR ( <b>Please include certification</b> )	PTSD
<b>Autism Spectrum Disorders *</b>	Family	Refugees
Bariatric Counseling	<b>Fire-Setting</b>	School Based
Bereavement	<b>Forensic</b>	<b>Sex Offenders</b>
Borderline Personality Disorder	Gambling	Sexual Addictions
Certified Drug/Alcohol Counselor	Gay/Lesbian/Bisexual	Sexual Disorders
Certified Social Worker	Gender Identity	Sexual Dysfunction
<b>Child Abuse</b>	<b>Geriatric</b>	Sleep Disorders
Child Oppositional Defiant	Group Therapy ( <b>Please Specify Type</b> ):	SPMI (Severe & Persistently Mentally Ill)
Child Psychiatry	Head Injury	Suboxone/ Buprenorphine
Child Psychopharmacology	HIV/AIDS	Terminal Illness
Child/ Pediatric	Home Visits *	Transgender
Chronic Pain	Homeless/Outreach	Veteran's Issues
Cognitive/Behavioral Therapy	Immigrant Populations	Victim Awareness
Couples	Low Income Populations *	Women
CSN (Children w/Special Health Care Needs)	Men	



Beacon Health Strategies  
Provider Directory Questionnaire  
**SPECIALTY VERIFICATION FORM**  
*Please copy and complete this entire form for each clinician.*

Providers who have indicated specialties in **Abuse (Physical), Abuse (Sexual), Addictions/Substance Abuse, Autism Spectrum Disorders, Child Abuse, Domestic Violence, Fire-Setting, Forensics, Geriatrics, Neuropsychological Testing, Post Partum Depression, Psychological Testing or Sex Offenders** must attest to the following criteria:

- Independent licensure.
- 10-20 hours of documented training (continued education, etc) in past 1-2 years (and/or internship or postdoctoral fellowship in specialty)
- 200 hours of direct clinical contact in past 5 years
- Access to (*check one or both of the following*):
  - supervision with a professional in the field.
  - supervision with a peer supervision group.
- Access to a prescribing provider (network or out-of-network).

Providers who have indicated a specialty in **Eating Disorders**, please answer the following questions:

- 1) What percentage of your practice involves eating disorders? \_\_\_\_%
- 2) Are you a member of a state or national Eating Disorders provider network? If so, please indicate which organization(s): \_\_\_\_\_
- 3) Are you familiar with best practices in the eating disorder area, including familiarity with the recent “Carlat Psychiatry Report, Oct 2007?” \_\_\_\_
- 4) Are you prepared to do the necessary collateral work required for this population? (Work with this population requires coordination and collaboration with client’s medical provider, dietician, family therapist, etc.) \_\_\_\_

**Attestation Statement**

The undersigned hereby certifies that the above information requested by BEACON HEALTH STRATEGIES, LLC is truthful, correct and complete in all respects, and the undersigned further understands that the intentional submission of false or misleading information or the withholding of relevant information is grounds for termination as a participating physician with BEACON HEALTH STRATEGIES, LLC. The undersigned hereby agrees to notify BEACON HEALTH STRATEGIES, LLC of any changes in the above information.

\_\_\_\_\_  
Signature (Original Signature Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name/Title